

Equality Impact Assessment Form

Highways Commuted Sums

Please refer to the guidance when filling in this form which can be found by clicking on the link below

<http://sheffield.net/managers/equalitydiversity/equality-impact-assessments>



INVESTOR IN PEOPLE



Sheffield City Council Equality Impact Assessment (EIA) Form

PART 1: Details and purpose of function/policy/procedure/ procurement/strategy/project (to be referred to collectively as “policy or project” in this form). This section must be completed

Policy or Project title: Highways Commuted Sums	Portfolio/s: Place
Service Area/s: Transport and Highways	
Is this policy or project: Existing	
Person responsible for the policy or project: John Bann Person responsible for completing a full EIA if appropriate: Ian Wheeldon	
Are there any other people involved in the EIA – for example, as part of peer review/external challenge? Ian Oldershaw	
<p>What are the main aims, purpose and outcomes of the policy or project, how do these fit in with the wider aims of the Council?</p> <p>Alterations to the existing policy on commuted sums for the highway network in order to:</p> <ul style="list-style-type: none"> • Create a clear set of rules for calculating commuted sums in future • Help protect the Council’s finances in future • Complement the Highways PFI project <p>The recommendations are:</p> <ul style="list-style-type: none"> • Commuted sums be secured from all new Section 38 and 278 agreements, Local Transport Plan funded schemes and any other highway scheme that falls within national guidance from the County Surveyors Society (2010) • That a 25 year calculation time period is initially set for all assets (except bridges and structures which are set at 60 years) to be reviewed by Dec 2012 	
<p>Will this policy or project have any implications on other procedures/projects/strategies etc of the City Council? e.g. The Corporate Plan http://sheffield.net/performance--statistics/a-city-of-opportunity-corporate-plan-2008-11</p> <p>Contributes strongly to:</p> <ul style="list-style-type: none"> • Leading Sheffield’s Transformation • Vibrant and Strong Communities 	

Are there any implications on our statutory duties? e.g. social care or homeless eligibility criteria (see [guidance.](#))

No

Will the aims identified above have workforce implications, either for existing members of staff e.g. additional training requirements or involve the recruitment of additional staff? (see [guidance](#))

No

PART 2: Initial Impact Assessment

Complete this part to evaluate whether you should proceed to a full EIA. If you know your policy or project will have any significant impact whether positive or negative on communities of interest, please fill in Part 2 and Part 3.

A. Will the aims identified in Part 1 affect our statutory equality or human rights duties (please refer to both positive and negative changes) to:

a) Advance equality of opportunity?	e) Promote understanding & tackle prejudice
b) Encourage participation in public life and activity	f) Eliminate discrimination?
c) Consider reasonable adjustments for disabled people?	g) Eliminate harassment or victimisation?
d) Promote and protect human rights?	h) Foster good community relations?
i) Include measures to promote equal pay, ensure fair promotion, development opportunities and tackle occupational segregation	

If so, please comment:

No. However, the securing of commuted sums from developers for the future maintenance of the highway network contributes positively towards the above by ensuring that highways, bridges, signals, landscaped areas, drainage, grit bins, etc are properly maintained for all residents of Sheffield, thereby aiding community cohesion, equality of access and public participation/activity.

B. Are the particular communities or groups below likely to have different needs, experiences and attitudes in relation to the project? Is there any significant cohesion or social inclusion issues for the project? (*please tick as appropriate)

Black & Minority Ethnic	Disabled	Women or Men	People of different Ages	Religion/ Belief
Sexual Orientation	Carers	Socio Economic Status/Inclusion		Transgender
Pregnant Women	Married or Civil Partnered	Community Cohesion		Other

No – the groups above should benefit equally from the securing of commuted sums. Ongoing maintenance of the highway network will contribute positively to socio economic status/inclusion and community cohesion throughout the city.

C. Will your project/policy have any impact on workforce implications? If so, how might they impact workforce diversity?

No

Please briefly detail any evidence you have used to reach your assessments:

Having considered all aspects of the preferred approach to the future collection of commuted sums we conclude that the policy can only be of universal positive benefit to Sheffield people regardless of age, gender, religion, ethnicity/race, sexuality, disability, etc. No negative equality impacts have been identified.

If the EIA is not being done at the start of the policy or project please give reasons for the delay:

N/A

Date for review:

By Dec 2012 as part of the time period review

If you have identified any significant impacts under sections 2A or 2B then you will need to proceed to a full EIA in PART 3.

If you have not identified any significant impact you do not need to conduct a full EIA.

Please note - this decision still needs to be cleared (signed off) by the officer in your Portfolio responsible for signing off EIAs.

I have now considered the equality implications of my policy or project and **I will / will not (*delete as appropriate)** proceed to carry out a Full Impact Assessment.

Date of EIA form (Parts 1 and 2) completed:

Signed (Officer completing the form): _____ Date: _____

Signed (EIA Responsible Officer): _____ Date: _____

Once you've completed the Full EIA

- The officer responsible for signing off EIAs in your Portfolio will need to see a final copy of the EIA and any associated reports (e.g. Cabinet Reports) which it refers to, so that they can formally approve and sign it off. For Cabinet reports, Band As/Bs and other projects requiring reports - bring together a very brief summary of the most important aspects of the EIA and add it to the report in the section titled 'Equality of Opportunity Implications'.
- Please keep the completed EIA form and monitor actions appropriately. Portfolio / equality representatives/officers may ask you to provide evidence that you have done this.
- Make sure that everyone who needs a copy of the EIA has one (e.g. Members, officers working towards action points; project steering groups; other Portfolios, or services (if the EIA concerns from outside your own Portfolio or service)

Signed (Officer completing the form):

Ian Wheeldon

Date: 07/09/10

Signed (EIA Responsible Officer for Portfolio) :

Ian Oldershaw

Date: 07/09/10